



WATER AND WASTEWATER SERVICE PERMIT APPLICATION

This permit is required for any water and wastewater service work within the Town of Gananoque. All works submitted for application will be reviewed by the Public Works Department. All applications will be given consideration, however not all requests will be approved. This permit is only for water and wastewater services, and any other work being completed on the property must go through the appropriate department. Please allow for at least 5 business days for application review.

APPLICATION DATE:	
APPLICANT INFORMATION	
APPLICANT:	
ADDRESS OF PROPOSED WORK:	
MAILING ADDRESS:	PHONE:
	EMAIL:
CONTRACTOR INFORMATION (if applicable)	
CONTRACTOR NAME:	PHONE:
ADDRESS:	EMAIL:

WATER SERVICE			
<input type="checkbox"/> REPLACE	<input type="checkbox"/> DISCONNECT	<input type="checkbox"/> NEW	<input type="checkbox"/> TEMPORARY
<input type="checkbox"/> CONNECT TO EXISTING		<input type="checkbox"/> OTHER:	
<input type="checkbox"/> TAP REQUESTED, MATERIALS WILL BE SUPPLIED BY:			
BRIEF DESCRIPTION OF WORK:			

WASTEWATER LATERAL

<input type="checkbox"/> REPLACE	<input type="checkbox"/> DISCONNECT	<input type="checkbox"/> NEW	<input type="checkbox"/> TEMPORARY
<input type="checkbox"/> CONNECT TO EXISTING		<input type="checkbox"/> OTHER:	

BREIF DESCRIPTION OF WORK:

DRAWING

PLEASE PROVIDE A DRAWING OF THE WORK TO BE COMPLETED BELOW:

PROPOSED START DATE:

PROPOSED END DATE:

RECIEPT OF FEES

WATER AND WASTEWATER SERVICE
 PERMIT FEE: \$50.00

PAYMENT RECEIVED:

PAYMENT RECEIVED BY:

DATE RECEIVED:

ADDITIONAL INFORMATION

1. All curb stops shall be operated by the Town of Gananoque.
2. All connections must conform to related By-Laws, AWWA Standards, Building Codes, OPSD, OPSS and the Urban Services Agreement.
3. Services shall not be buried until an inspection by a Town of Gananoque representative is complete.
4. Fees are required at the time of application.
5. Proposals for multi residential, commercial, institutional or industrial uses must be accompanied with detailed drawings.

I, the Undersigned, have read and agree to abide by all conditions set out in the Water and Wastewater Service Permit requirements and the Terms and Conditions attached hereto, and will not proceed until a signed permit has been issued. I have included a Traffic Control Plan, if required. I will submit the required fees as part of the application process.

APPLICANT SIGNATURE:

DATE:

WATER AND WASTEWATER SERVICE PERMIT

OFFICE USE ONLY

I, Public Works Manager or designate, hereby authorize and grant approval to proceed with the work included in this permit, and as outlined in the sketch, subject to any terms or conditions included with this document; and have received a Traffic Control Plan (if required).

Signature: _____ Date: _____

Approver Notes:

WATER AND WASTEWATER PERMIT NUMBER: UTIL-

FINAL INSPECTION

Upon completion of the Work, the Applicant must request a final inspection by calling 613-382-2149 Ext 1613 or email pwinfo@gananoque.ca.

FINAL INSPECTION DATE:

WORK APPROVED BY:

COMMENTS: